Request for Expression of Interest

Country: Grenada

Name of Project: Caribbean Efficient and Green-Energy Buildings Project

Assignment Title: Community Liaison Officer

Reference No.: GD-GRENADA MCRERE-572319-CS-INDV

The Government of Grenada (GoG) has received financing through the World Bank and the Caribbean Development Bank towards the Caribbean Efficient and Green Energy Buildings Project (CEGEB). The project is implemented by the Ministry of Climate Resilience, the Environment and Renewable Energy (MCRERE) through the Project Implementation Unit, in coordination with relevant implementing partners, including GRENLEC where applicable. GoG/MCRERE is seeking to hire a Community Liaison Officer (CLO) to support the implementation of the Caribbean Efficient and Green Energy Buildings Project (CEGEB). The CLO will support the CEGEB Project Implementation Units (PIU) in stakeholder engagement, community liaison, grievance redress follow-up, information disclosure, and related environmental and social risk management support under CEGEB.

The objective of the assignment is to support the PIU in building and maintaining constructive relationships with stakeholders, project-affected persons, public building users, contractors, workers, residents, and surrounding communities under CEGEB. The CLO will serve as a key communication link between the PIU and stakeholders by supporting stakeholder engagement, information disclosure, grievance uptake and follow-up, and timely feedback to the PIU on community concerns, perceptions, risks, and opportunities arising during project implementation.

The CLO will support implementation of the Stakeholder Engagement Plans and project grievance mechanisms by facilitating outreach and consultations, disseminating timely and accessible information, receiving and documenting feedback and grievances, following up on agreed actions, and promptly alerting the PIU to emerging community concerns, misinformation, tensions, risks, and opportunities.

The Contract duration is two (2) years, renewable based on satisfactory performance.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: www.procurement.gd *or through the E-Procurement Portal https://in-tendhost.co.uk/gnd/aspx/HOME*

The Central Procurement Unit, acting on behalf of the *Ministry of Climate Resilience, the Environment and Renewable Energy,* now invites eligible **individuals** ("Consultants") to indicate their interest in providing the services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services (attach curriculum vitae template with description of experience in similar assignments, similar conditions, etc.). The criteria for selecting the Consultant are:

- **Qualification** - Bachelor's Degree in a relevant field such as Communication, Public Relations, Sociology, Community Development, with a minimum of 5 years' experience in Community engagement.

- **Specific Experience –** Minimum of three to five years of relevant experience in stakeholder engagement, community liaison, grievance management, public consultation, or social risk management, preferably in infrastructure, energy, construction, or donor-funded projects.

- **General Experience**

    - Experience working in the Caribbean or similar Small Island Developing States on similar assignments.
    - Experience supporting grievance redress mechanisms, stakeholder engagement plans, public consultations, and documentation of stakeholder feedback.
    - Knowledge of World Bank environmental and social requirements, particularly stakeholder engagement, labour-related grievances, SEA/SH referral protocols, and grievance management, would be an advantage.

The attention of interested Consultants (including firms) is drawn Section III, paragraph 3.14, 3.16 and 3.17 of the World Bank's Procurement Regulations for IPF Borrowers, **Sixth Edition, February 2025** ("the Regulations"), setting forth the World Bank's policy on conflict of interest.

A consultant will be selected in accordance with the Individual Consultant Selection method set out in the Procurement Regulations.

Expressions of Interest must be submitted via the E-Procurement portal *https://in-tendhost.co.uk/gnd/aspx/HOME* *on or before* **December 4, 2026 at 11:59 PM**

Further information can be obtained from donica.modeste@procurement.gov.gd between 09:00 and 15:00 hours, Monday to Friday.

TEMPLATE FOR CURRICULUM VITAE (CV)

Name of Expert:	{Insert full name}
Date of Birth:	{day/month/year}
Country of Citizenship/Residence	Insert Country

Education: {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

Period	**Employing organization and your title/position. Contact information for references**	**Country**	**Summary of activities performed relevant to the Assignment**
[e.g., May 2005-present]	[e.g., Ministry of ……, advisor/consultant to… For references: Tel……/e-mail……; Mr. Hbbbbb, deputy minister]		

Membership in Professional Associations and Publications:

Insert Details

Language Skills (indicate only languages in which you can work):

Insert Details

Adequacy for the Assignment:

Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks

Expert's contact information: (e-mail Insert Email phone Insert Phone)

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available, as and when necessary, to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client, and/or sanctions by the Bank.

{day/month/year}

Name of Expert Signature