

# ANNEX 1: Terms of Reference



## GOVERNMENT OF GRENADA

### TERMS OF REFERENCE

**Review and update of the Grenada Protected Areas System Plan (2009) as well as review and finalization of the draft management plans that were developed under the R2R Project (2017-2019)**

<b>Project Title</b>	Climate-Resilient Agriculture for Integrated Landscape Management
<b>Activity Title</b>	Review and update of the Grenada Protected Areas System Plan (2009) as well as review and finalization of the draft management plans that were developed under the R2R Project (2017-2019)
<b>Activity Reference</b>	
<b>Contracting Authority</b>	Government of Grenada - Ministry of Agriculture, Lands and Forestry
<b>Duration of Contract</b>	3 months
<b>Country</b>	Grenada

## BACKGROUND AND CONTEXT

### Project Background

The Ministry of Agriculture, Lands and Forestry is currently implementing the USD 3.66 million Climate-Resilient Agriculture for Integrated Landscape Management (CRA) Project in collaboration with the United Nations Development Programme (UNDP). The CRA Project is funded by the Global Environment Facility (GEF). The overarching objective of this

Project is to apply integrated agroecosystem management, focusing on mainstreaming biodiversity conservation and promoting sustainable land management and climate-smart agriculture practices.

## **Protected Areas System Plan and Management Plans**

### **Background and Context**

The Grenada Protected Areas System Plan (2009) was prepared under Component 3 of the OECS Protected Areas and Associated Livelihoods (OPAAL) Project. This was funded by the Global Environment Facility (GEF), through the World Bank and the Fonds Français pour l'Environnement Mondial (FFEM).

Recognizing the significance of its natural and cultural diversity and the vulnerability of its ecological, social and economic values from world events and natural disasters, Grenada, at the 8th Meeting of the Conference of Parties to the Convention on Biological Diversity (COP 8) in 2006 pledged, the Grenada Declaration, to effectively conserve at least 25% of its near shore marine area and at least 25% of its terrestrial area by 2020 as a means to contribute to the sustainable livelihoods for its people and to contribute to protection of the world's biodiversity.

In an effort to coordinate with other land use demands and to ensure a comprehensive and inclusive program to nominate, evaluate, designate and formally review protected areas, Grenada has twice embarked, in 1988 and in 2009, on the preparation of a system plan for protected areas.

The Grenada Protected Areas System Plan (2009) is composed of two parts: the identification of sites that Government should consider for designation as protected areas (Part 1) and a separate, companion document, that outlines ways and means to manage and administer the sites designated (Part 2). The purpose of Part 1 was to confirm Grenada's existing protected areas and identify nationally-significant marine and terrestrial environments that meet the criteria as potential protected areas and could be designated, in a phased approach, as protected areas by 2020, thus meeting the goals of the Grenada Declaration.

In 1988, the Government of Grenada formally recognized the need to establish a system of protected areas and invited technical assistance from the Organization of American States (OAS) to conduct a review of its protected area policies and an inventory of potential protected area sites. Based on an assessment and evaluation of the degree of representation of Grenada's natural and cultural resources including geomorphology, geologic history, natural vegetation, wildlife and human history and marine resources, the resultant comprehensive draft system plan and policy recommended 27 sites on Grenada and 16 sites on Carriacou for designation in a combination of national parks, protected seascapes, natural and cultural landmarks and multiple use areas in keeping with the IUCN protected area categories. In total, the area proposed for terrestrial representation and protection, including the established Grand Etang Forest Reserve, was 13% of the country. Although the plan remained a draft, it was used as a guide for two decades to further Grenada's protected area initiatives, including site designation and legislation.

In 1996, the Caribbean Environmental Program (Technical Report No. 36) reviewed the 1988 OAS draft plan and made observations on the status and progress achieved on implementing

the draft. The Grenada Protected Areas System Plan (2009) built on the 1988 system plan, the 1996 review, the recommendations of the series of associated national plans and policies and the CBD COP 8 Grenada Declaration.

It has been seventeen (17) years since there was a review and update of the Protected Areas System Plan. This is an opportune time to have the Grenada Protected Areas System Plan reviewed and updated, especially as under the CRA Project as well, the Grenada National Land Policy is about to be reviewed and updated.

The Ridge to Reef Project, implemented from 2017 to 2019, was a Global Environment Facility (GEF)- and United Nations Development Programme (UNDP)-funded project with its main focus on enhancing biodiversity, sustaining ecosystems and regenerating the landscape of Grenada. The project's objective was to ensure that biodiversity and ecosystems' functions within and around marine and terrestrial PAs in Grenada are better protected from threats through the adoption of an integrated "Ridge to Reef" approach that increases PA management effectiveness and applies targeted sustainable land (and coastal) management practices, while ensuring ecosystems resilience to climate change.

Under the Ridge to Reef Project, six (6) draft management plans were developed for six (6) different Protected Areas in Grenada. They still remain as draft documents. These now need to be reviewed and updated so that they can be submitted to Cabinet for approval.

## Objectives

The **primary objective** of this consultancy is to undertake a comprehensive review and update of the Grenada Protected Areas System Plan (2009) as well as a review and finalization of the draft management plans that were developed under the R2R Project (2017-2019).

## Scope of Services and Expected Deliverables

### Scope of Services

The Consultant will provide the following scope of services from 16<sup>th</sup> March 2026 to 12<sup>th</sup> June 2026:

- i. Undertake a comprehensive review and update of the Grenada Protected Areas Systems Plan Part 1 and Part 2 (2009).
- ii. Undertake a comprehensive review of the six (6) draft Protected Areas' Management Plans that were developed under the Ridge to Reef Project between 2017 and 2019 and prepare final drafts for the Ministry to submit to Cabinet for approval.
- iii. Undertake stakeholder consultations as part of the review and update/finalization process.

## Deliverables

No.	Deliverable	Payment (% of Contract Value)	Key Components
1	Inception Report and Work Plan Finalization	10%	Inception Report (including the methodology, stakeholder analysis, risk assessment and a detailed work plan)
2	First Draft Revised/Updated Grenada Protected Areas System Plan (Part 1 and Part 2)	20%	First draft of the revised/updated Grenada Protected Areas System Plan (Part 1 and Part 2) following in-person and online one-on-one and/or focus group and/or mixed group stakeholder consultations. This first draft is to be circulated to the stakeholders for their review and feedback.
3	First Drafts of the six (6) Revised/Updated Protected Areas' Management Plans which were initially drafted under the Ridge to Reef Project (2017-2019)	20%	These first drafts are to be prepared following in-person and online one-on-one and/or focus group and/or mixed group stakeholder consultations. These first drafts are to be circulated to the stakeholders for their review and feedback.
4	Final Draft Revised/Updated Grenada Protected Areas System Plan (Part 1 and Part 2)	25%	Final Draft Revised/Updated Grenada Protected Areas System Plan (Grenada Protected Areas System Plan 2026) (Part 1 and Part 2) prepared and submitted to the Ministry following a Multi-stakeholder Validation Workshop
5	Final Drafts of the six (6) Revised/Updated Protected Areas' Management Plans which were initially drafted under the Ridge to Reef Project (2017-2019) and a Terminal Report	25%	Final Drafts of the six (6) Revised/Updated Protected Areas' Management Plans prepared and submitted to the Ministry following a Multi-Stakeholder Validation Workshop. Also, a consultancy Terminal Report (including a report on the stakeholder consultations) prepared and submitted to the Ministry.

## Deliverable Quality Standards

All deliverables must meet at least two of the following quality criteria:

- Technical accuracy and completeness based on international best practices
- Stakeholder validation and buy-in through consultation processes
- Clear implementation guidance with actionable recommendations
- Measurable outcomes and success indicators
- Sustainability considerations and long-term viability assessment

## **Team Composition & Qualification**

### **Requirements**

#### **Key Experts**

The team should comprise of at least two (2) key experts. The key experts should have expertise in either Environmental Science, Natural Resources Management, Natural and Cultural Heritage Preservation/Protection, Forestry, Wildlife Conservation/Protection, Coastal and Marine Ecosystems Management, Terrestrial Spatial Planning or Marine Spatial Planning. The team may include other personnel (non-key expert/s) as proposed by the consulting firm. The team shall include at least one local expert (either in the capacity as a key expert or a non-key expert).

The Key Experts must demonstrate:

- A minimum of 7 years' experience in their respective area.
- Experience working on World Bank or other donor-funded public sector projects.
- Prior work in the Caribbean or Small-Island Developing States (preferred).

## **Reporting Requirements and Time Schedule for Deliverables**

The Consultant shall adhere to the following reporting requirements:

- (a) Reports shall be submitted in electronic format (PDF and editable source) at the scheduled time as agreed with the Acting Chief Land Use Officer and the Project Coordinator. These shall include an inception report and a final completion report (terminal report).
- (b) All reports are to be submitted to:

**Acting Chief Land Use Officer**  
Land Use Division  
Ministry of Agriculture, Lands and Forestry  
Ministerial Complex, Sir Eric Gairy Botanical Gardens  
St. George's, Grenada  
Email: [joseph.noel@moa.gov.gd](mailto:joseph.noel@moa.gov.gd)